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4000

Ref. No

Date of Receipt

### DEVELOPMENT FUNDING APPLICATION FORM

**The following Compulsory Documents must be submitted with the development application form.**

- A one page letter of motivation
- A brief synopsis not to exceed one page
- A treatment or project outline (Fiction projects submit a narrative treatment, Episode outlines for TV series and Documentaries submit a detailed outline)
- A completed screenplay if available
- A detailed development budget **highlighting KZN expenditure** in addition to the top sheet in this application
- A summarized curriculum vitae (2 pages) for **Writer, Script Editor and Producer**
- A detailed development schedule
- A certified copy of the applicant's South African identity document
- **Proof of address** (KZN residents to submit municipal bill not older than 3 months, KZN born applicants to submit an unabridged birth certificate).
- Original tax clearance form from SARS
- Valid BEE certificate and company registration documents (where applicable)
- SBD forms (4, 8 and 9)

## KWAZULU NATAL FILM COMMISSION: APPLICATION FOR DEVELOPMENT FUNDING

### PLEASE NOTE:

- Summaries of CVs of the individuals making up the development team (**co-writer, writer, researcher, etc.) must be included**
- Attach relevant copyright information
- **The entire proposal package must be submitted (including the application)**
- **Do not fax or e-mail application, applications are to be couriered /hand-delivered only.**
- **Do not bind or staple material in any fashion other than using a two-hole punch with file fasteners.**
- Successful application will receive letters of intent. In order to secure the grant, the recipient will be required to sign an agreement with KwaZulu Natal Film Commission
- Should the applicant or recipient not be contactable for 2 months or more at the given address or contact number from the date of receipt of the grant, the grant will be cancelled. Should there be a change of contacts the onus is on the applicant to notify KwaZulu Natal Film Commission
- No applications shall be returned to the applicant
- **Do not submit any extra material, e.g. videos, photographs, etc. (unless requested)**
- Should the applicant become the recipient, she/he will be the signatory of the contract and/or on behalf of his / her company
- **Proposals that do not adhere to the above criteria will be disqualified.**

**FILM FUND: APPLICATION FOR DEVELOPMENT FUNDING**

**A. TITLE OF PROJECT**

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**B. APPLICANT**

Name of Applicant:  
Physical & Postal Address:  
(Please include Province)

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ID Number:

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Home Telephone:

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Work Telephone:

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Cell Phone:

--

Fax:

--

Email:

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**C. COMPANY DETAILS**

Company Name:

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Company Registration Number:

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Physical Business Address:

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Postal Address:  
(Please include Province)

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Contact Name:

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Home Telephone:

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Work Telephone:

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Cell Phone:

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Fax:

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Email:

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**Synopsis of Company Profile**

	<b>Male</b>	<b>Female</b>
Number of permanent employees		
Number of permanent Black (African, Indian, Coloured) employees		
% of Shared Equity owned by Blacks (African, Indian, Coloured)		
Number of Black (Africa, Indian, Coloured) employees in Senior/Executive Management Positions		
Number of Black (African, Indian, Coloured) employees in Junior Management Positions		
Temporary or Freelance employees		

**KWAZULU NATAL FILM COMMISSION: APPLICATION FOR DEVELOPMENT FUNDING**

**D. CATEGORY**

	Feature	Total Running Time in Minutes <input style="width: 80px;" type="text"/>
	Short	
	Documentary	
	TV Series	
	Other – Specify:	

Genre:	
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Logline – A brief one line description of your story:	
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**Proposed Shooting Format (tick more than one if applicable)**

	Video (HiDef, Digibeta, DVCam, MiniDV, BetaSP, etc.)
	Other – specify

**E. PRINCIPAL CREATIVE TEAM**

	Name	Contact Number	Male	Female
Director:				
Producer:				
Writer:				
Script Editor:				

**F. NON KZN COMPONENT**

Please specify any non-KZN component of the project (e.g. locations, investors, principal creative team, artists).

**KWAZULU NATAL FILM COMMISSION: APPLICATION FOR DEVELOPMENT FUNDING**

**G. COPYRIGHT**

*The Applicant must be the originator of the script, treatment or outline concerned, or be the holder of copyright or have an option to the rights in any and all works on which the project is to be based.*

	YES	NO
<b>Original Idea?</b> If no, attach full details on a separate sheet		
<b>True Story / Real Life Characters?</b> If yes, attach full details on a separate sheet. If partially based on or drawn from a true story or involving real life characters, attach full details on a separate sheet.		
<b>Underlying work/third party content?</b> If <b>yes</b> , attach full details on a separate sheet.		
<b>Are you aware of any claims against your control or ownership of the rights?</b>		

**H. FINANCIAL PLAN SUMMARY**

INVESTOR	COMMITTED		PENDING	
	AMOUNT	%	AMOUNT	%
KZN Film Commission			R	
<b>TOTALS</b>				

**I. PLEASE BRIEFLY MENTION ANY OTHER (INCLUDING THIS ONE) PROJECT YOU ARE INVOLVED IN AND THE STATUS OF THE PROJECT**

I/We declare that the information provided herein and in the supporting documentation appended to this application is accurate.

SIGNATURE(S) \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## KWAZULU NATAL FILM COMMISSION: APPLICATION FOR DEVELOPMENT FUNDING

### J. BUDGET

- It is not necessary to complete all classifications, only those relevant to your project and its particular stage of development.
- Please include a detailed development budget with **KZN expenditure** in addition to this top sheet
- KwaZulu Natal Film Commission does not fund retrospectively.
- KwaZulu Natal Film Commission reserves the right to negotiate amendments to this budget as a condition of the provision of funds.

Category	Applicant's Contribution		KwaZulu Natal Film Commission's Investment	Other Funding
	Cash	Deferred	Requested	Committed
Option on Rights				
Purchase of Rights				
Writer's Fee				
Producer's Fee				
Script Editor's Fee				
Office overheads				
Research				
Legal Fees (if applicable)				
Other				
Sub-Totals				
<b>TOTAL DEVELOPMENT BUDGET REQUESTED:</b>				

### K. ACCESS AND EQUITY

The KwaZulu Natal Film Commission aims to provide equitable access by South Africans to its funding initiative regardless of their racial background, culture, sex, physical or intellectual disability. In order to assist in monitoring performance in this regard and comply with statutory obligations it would be greatly appreciated if you would complete the following details and include it with your application. Statistics generated from this information will be presented in aggregate and will not form part of your application.

#### WRITER

Project Title: _____	
Your Name: _____	
Date: _____	Date of Birth: _____
Please tick with an X in the appropriate box.	
Are you male or female?	M      F
Race?	B      W
Do you have any physical disability?	Yes    No
Are you a South African citizen?	Yes    No
Are you a South African resident?	Yes    No
Which Province are you from?	

**KWAZULU NATAL FILM COMMISSION: APPLICATION FOR DEVELOPMENT FUNDING**

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